

**ACCESS SERVICES, INC.**  
**FINANCIAL STATEMENTS**  
**YEARS ENDED JUNE 30, 2025 AND 2024**



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## INDEPENDENT AUDITORS' REPORT

Board of Directors  
Access Services, Inc.  
Fort Washington, Pennsylvania

### **Report on the Audit of the Financial Statements**

#### ***Opinion***

We have audited the financial statements of Access Services, Inc. (a nonprofit organization), which comprise the statements of financial position as of June 30, 2025 and 2024, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Access Services, Inc. as of June 30, 2025 and 2024, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### ***Basis for Opinion***

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Access Services, Inc. and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Access Services, Inc.'s ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

***Auditors' Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Access Services, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Access Services, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.



**CliftonLarsonAllen LLP**

King of Prussia, Pennsylvania  
January 20, 2026

**ACCESS SERVICES, INC.**  
**STATEMENTS OF FINANCIAL POSITION**  
**JUNE 30, 2025 AND 2024**

<b>ASSETS</b>	2025	2024
<b>CURRENT ASSETS</b>		
Cash - Operating	\$ 5,735,318	\$ 8,743,578
Cash - Client Funds	509,863	474,621
Total Cash	6,245,181	9,218,199
Investments	2,045,484	2,044,467
Accounts Receivable	5,340,797	4,712,266
Contributions Receivable	2,351,655	-
Total Current Assets	15,983,117	15,974,932
<b>PROPERTY AND EQUIPMENT, NET</b>	3,641,831	3,346,598
<b>RIGHT-OF-USE ASSETS</b>		
Operating Right-of-Use Assets	4,782,562	3,039,883
Financing Right-of-Use Assets	951,680	700,174
Total Right-of-Use Assets	5,734,242	3,740,057
<b>OTHER ASSETS</b>		
Deposits	1,278,705	711,602
Total Assets	\$ 26,637,895	\$ 23,773,189
<b>LIABILITIES AND NET ASSETS</b>		
<b>CURRENT LIABILITIES</b>		
Client Funds	\$ 509,863	\$ 474,621
Accounts Payable	136,572	850,717
Accrued Payroll	1,284,622	1,939,949
Accrued Expenses and Other Liabilities	804,114	863,467
Current Maturities of Long-Term Debt	103,993	98,305
Current Lease Liability - Operating	813,890	1,016,859
Current Lease Liability - Financing	222,661	197,950
Total Current Liabilities	3,875,715	5,441,868
<b>LONG-TERM LIABILITIES</b>		
Long-Term Debt, Net of Current Maturities	877,752	981,745
Long-Term Lease Liability - Operating	4,030,335	2,070,541
Long Term Lease Liability - Financing	837,909	562,626
Total Long-Term Liabilities	5,745,996	3,614,912
Total Liabilities	9,621,711	9,056,780
<b>NET ASSETS</b>		
Without Donor Restrictions	17,016,184	14,716,409
Total Net Assets	17,016,184	14,716,409
Total Liabilities and Net Assets	\$ 26,637,895	\$ 23,773,189

See accompanying Notes to Financial Statements.

**ACCESS SERVICES, INC.  
STATEMENT OF ACTIVITIES  
YEAR ENDED JUNE 30, 2025**

	Without Donor Restrictions	With Donor Restrictions	Total
<b>SUPPORT AND REVENUE</b>			
Waiver Income	\$ 24,326,511	\$ -	\$ 24,326,511
Fee Schedule Income	1,312,208	-	1,312,208
Vendor Service Income	49,293	-	49,293
OBRA Employment Income	255,316	-	255,316
Base Income	480,437	-	480,437
Mental Health, Intellectual Development and Disabilities	7,090,334	-	7,090,334
Children and Youth Services	1,816,881	-	1,816,881
Program Fees and Other Funding	1,576,585	-	1,576,585
Behavioral Health	10,769,461	-	10,769,461
Grants and Contributions	2,580,251	-	2,580,251
Room and Board	1,012,629	-	1,012,629
Rent Rebate	77,457	-	77,457
Interest Income	333,493	-	333,493
Subtotal	<u>51,680,856</u>	<u>-</u>	<u>51,680,856</u>
<b>NET ASSETS RELEASED FROM RESTRICTIONS</b>	<u>-</u>	<u>-</u>	<u>-</u>
Total Support and Revenue	51,680,856	-	51,680,856
<b>EXPENDITURES</b>			
Program	44,094,177	-	44,094,177
Management and General	5,256,587	-	5,256,587
Fundraising	43,598	-	43,598
Total Expenditures	<u>49,394,362</u>	<u>-</u>	<u>49,394,362</u>
<b>CHANGES IN NET ASSETS BEFORE NONRECURRING AND NONOPERATING INCOME</b>	2,286,494	-	2,286,494
<b>NONRECURRING AND NONOPERATING INCOME</b>			
Miscellaneous Income	<u>13,281</u>	<u>-</u>	<u>13,281</u>
<b>CHANGE IN NET ASSETS</b>	2,299,775	-	2,299,775
Net Assets - Beginning of Year	<u>14,716,409</u>	<u>-</u>	<u>14,716,409</u>
<b>NET ASSETS - END OF YEAR</b>	<u>\$ 17,016,184</u>	<u>\$ -</u>	<u>\$ 17,016,184</u>

See accompanying Notes to Financial Statements.

**ACCESS SERVICES, INC.  
STATEMENT OF ACTIVITIES  
YEAR ENDED JUNE 30, 2024**

	Without Donor Restrictions	With Donor Restrictions	Total
<b>SUPPORT AND REVENUE</b>			
Waiver Income	\$ 23,020,727	\$ -	\$ 23,020,727
Fee Schedule Income	993,499	-	993,499
Vendor Service Income	57,650	-	57,650
OBRA Employment Income	185,238	-	185,238
Base Income	513,621	-	513,621
Mental Health, Intellectual Development and Disabilities	6,527,768	-	6,527,768
Children and Youth Services	2,266,892	-	2,266,892
Program Fees and Other Funding	1,557,920	-	1,557,920
Behavioral Health	10,555,978	-	10,555,978
Grants and Contributions	747,052	-	747,052
Room and Board	1,132,970	-	1,132,970
Program Revenue	37,269	-	37,269
Rent Rebate	59,200	-	59,200
Rental Income	14,700	-	14,700
Interest Income	288,202	-	288,202
Subtotal	<u>47,958,686</u>	<u>-</u>	<u>47,958,686</u>
<b>NET ASSETS RELEASED FROM RESTRICTIONS</b>	<u>153,186</u>	<u>(153,186)</u>	<u>-</u>
Total Support and Revenue	48,111,872	(153,186)	47,958,686
<b>EXPENDITURES</b>			
Program	42,206,990	-	42,206,990
Management and General	5,212,300	-	5,212,300
Fundraising	124,519	-	124,519
Total Expenditures	<u>47,543,809</u>	<u>-</u>	<u>47,543,809</u>
<b>CHANGES IN NET ASSETS BEFORE NONRECURRING AND NONOPERATING INCOME</b>	568,063	(153,186)	414,877
<b>NONRECURRING AND NONOPERATING INCOME</b>			
Miscellaneous Income	<u>1,398,603</u>	<u>-</u>	<u>1,398,603</u>
<b>CHANGE IN NET ASSETS</b>	1,966,666	(153,186)	1,813,480
Net Assets - Beginning of Year	<u>12,749,743</u>	<u>153,186</u>	<u>12,902,929</u>
<b>NET ASSETS - END OF YEAR</b>	<u>\$ 14,716,409</u>	<u>\$ -</u>	<u>\$ 14,716,409</u>

See accompanying Notes to Financial Statements.

**ACCESS SERVICES, INC.  
STATEMENT OF FUNCTIONAL EXPENSES  
YEAR ENDED JUNE 30, 2025**

	Intellectual Disability & Autism	Children & Family	Behavioral Health	Housing	Intersect	Total Program	Management General	Fundraising	Total
Payroll	\$ 12,845,235	\$ 1,710,043	\$ 7,898,706	\$ 913,723	\$ 59,636	\$ 23,427,343	\$ 2,600,958	\$ 33,735	\$ 26,062,036
Employee Benefits and Expenses	3,376,144	455,810	2,180,397	246,179	15,367	6,273,897	738,387	9,108	7,021,392
Advertising and Recruiting	91,820	20,681	158,548	9,763	327	281,139	22,806	-	303,945
Automobile Expenses	497,404	5,037	54,592	7,049	-	564,082	14,843	-	578,925
Client Transportation	621,224	-	1,228	11,736	75	634,263	-	-	634,263
Communications	260,564	70,429	306,175	29,846	1,387	668,401	154,487	-	822,888
Consulting, Accounting, and Legal	1,155,392	181,290	823,510	118,386	10,218	2,288,796	891,131	755	3,180,682
Depreciation and Amortization	299,527	25,527	49,544	-	-	374,598	61,577	-	436,175
Minor Equipment and Furnishings	284,954	26,995	107,010	30,223	3,259	452,441	62,375	-	514,816
Food Costs	87,632	-	5,070	5,023	-	97,725	-	-	97,725
Household Expenses	151,046	30,730	36,599	27,035	338	245,748	22,617	-	268,365
Insurance	51,068	20,269	15,113	2,072	90	88,612	17,172	-	105,784
Interest Expense	83,469	13,541	19,776	-	-	116,786	20,316	-	137,102
Other Expenses	39,529	43,275	23,914	2,794	1,380	110,892	59,159	-	170,051
Professional Services	3,305,216	975,561	617,157	4	77,706	4,975,644	32,614	-	5,008,258
Rent	495,828	109,002	262,603	915,548	900	1,783,881	345,134	-	2,129,015
Repairs and Maintenance	90,337	6,504	8,453	2,087	-	107,381	25,507	-	132,888
Staff Development	128,100	23,850	165,479	21,529	4,168	343,126	38,411	-	381,537
Staff Travel	341,558	109,627	227,917	35,586	409	715,097	22,361	-	737,458
Supplies	73,125	20,401	26,469	3,256	151	123,402	45,662	-	169,064
Utilities	272,310	56,652	70,874	21,087	-	420,923	81,070	-	501,993
Total Expenses by Function	\$ 24,551,482	\$ 3,905,224	\$ 13,059,134	\$ 2,402,926	\$ 175,411	\$ 44,094,177	\$ 5,256,587	\$ 43,598	\$ 49,394,362

See accompanying Notes to Financial Statements.

**ACCESS SERVICES, INC.  
STATEMENT OF FUNCTIONAL EXPENSES  
YEAR ENDED JUNE 30, 2024**

	Intellectual Disability & Autism	Children & Family	Behavioral Health	Housing	Total Program	Management General	Fundraising	Total
Payroll	\$ 11,994,791	\$ 1,814,624	\$ 8,473,066	\$ 633,773	\$ 22,916,254	\$ 2,943,006	\$ 67,098	\$ 25,926,358
Employee Benefits and Expenses	3,279,438	499,613	2,337,265	173,997	6,290,313	685,082	18,727	6,994,122
Advertising and Recruiting	154,006	37,414	191,474	8,746	391,640	25,932	105	417,677
Automobile Expenses	438,412	4,392	64,797	6,556	514,157	3,820	-	517,977
Client Transportation	490,934	-	307	-	491,241	-	-	491,241
Communications	300,985	75,819	351,924	19,155	747,883	161,588	158	909,629
Consulting, Accounting, and Legal	703,086	131,809	480,315	25,544	1,340,754	606,721	1,817	1,949,292
Depreciation and Amortization	171,403	20,300	27,877	118,825	338,405	44,929	-	383,334
Minor Equipment and Furnishings	32,286	3,369	64,556	13,083	113,294	22,386	8,890	144,570
Food Costs	125,128	49,459	29,718	698	205,003	10,403	926	216,332
Household Expenses	70,223	6,854	26,847	2,782	106,706	7,226	382	114,314
Insurance	56,092	22,280	29,058	1,932	109,362	16,955	190	126,507
Interest Expense	70,447	12,397	11,740	-	94,584	16,464	-	111,048
Other Expenses	55,256	30,684	23,083	297	109,300	-	-	109,300
Professional Services	3,792,686	1,210,379	476,971	-	5,480,036	-	15,912	5,495,948
Rent	621,414	135,474	352,808	179,493	1,289,189	388,048	-	1,677,237
Repairs and Maintenance	148,569	6,457	10,871	154	166,051	54,059	-	220,110
Staff Development	122,134	27,235	121,837	10,933	282,139	69,349	-	351,488
Staff Travel	356,260	125,457	241,618	34,653	757,988	44,009	-	801,997
Supplies	49,844	17,062	21,292	2,690	90,888	40,522	10,314	141,724
Utilities	236,422	53,273	75,155	6,953	371,803	71,801	-	443,604
<b>Total Expenses by Function</b>	<b>\$ 23,269,816</b>	<b>\$ 4,284,331</b>	<b>\$ 13,412,579</b>	<b>\$ 1,240,264</b>	<b>\$ 42,206,990</b>	<b>\$ 5,212,300</b>	<b>\$ 124,519</b>	<b>\$ 47,543,809</b>

See accompanying Notes to Financial Statements.

**ACCESS SERVICES, INC.**  
**STATEMENTS OF CASH FLOWS**  
**YEARS ENDED JUNE 30, 2025 AND 2024**

	2025	2024
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Change in Net Assets	\$ 2,299,775	\$ 1,813,480
Adjustments to Reconcile Change in Net Assets to Net Cash Provided (Used) by Operating Activities:		
Realized Gains on Investments	(1,017)	(82,759)
Depreciation	205,912	181,673
Amortization of Right-of-Use Assets - Finance	230,263	201,661
Change in Right-of-Use Assets and Lease Liability - Operating	14,146	(2,252)
Effect of Changes in Operating Assets and Liabilities:		
Client Funds	35,242	(17,841)
Accounts Receivable	(628,531)	(348,320)
Contributions Receivable	(2,351,655)	-
Deposits	(567,103)	(1,270)
Accounts Payable	(714,145)	(135,122)
Accrued Payroll	(655,327)	(79,411)
Accrued Expenses and Other Liabilities	(59,353)	560,485
Net Cash Provided (Used) by Operating Activities	(2,191,793)	2,090,324
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Purchase of Property and Equipment	(501,145)	(594,175)
Proceeds from Sale of Investments	-	58,699
Net Cash Used by Investing Activities	(501,145)	(535,476)
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
Principal Payments on Finance Lease	(181,775)	(142,554)
Principal Payments on Long-term Debt	(98,305)	(307,513)
Net Cash Used by Financing Activities	(280,080)	(450,067)
<b>NET INCREASE (DECREASE) IN CASH</b>	(2,973,018)	1,104,781
Cash - Beginning of Year	9,218,199	8,113,418
<b>CASH - END OF YEAR</b>	\$ 6,245,181	\$ 9,218,199
<b>SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION</b>		
Interest Paid	\$ 137,102	\$ 111,048
<b>SUPPLEMENTAL DISCLOSURE OF NONCASH INVESTING AND FINANCING ACTIVITIES</b>		
Acquisition of Equipment through a Finance Lease Obligation	\$ 481,769	\$ 527,077

See accompanying Notes to Financial Statements.

**ACCESS SERVICES, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2025 AND 2024**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Organization**

Since 1976, our primary goal at Access Services Inc. (the Organization) has been to go beyond just offering basic care to those we serve. We continuously explore innovative approaches to elevate the quality of care for all individuals in our communities to help them live rich and fulfilling lives. With three distinct service lines, our teams are well-prepared to address a wide range of needs from early life to adulthood that affect our communities. Each of our programs utilizes integrated assessments and partnerships to gauge an individual's needs and provide a well-rounded selection of cross-collaborative support, advocacy, and access to care to help them meet their needs.

Behavioral Health Services recognize the value of community and relationships in healing and wellness. We feature a variety of programs that support the lifespan – from 18 months through all of adulthood – and meet needs across crisis intervention to long-term support delivered to individuals and families. We believe every person needs to build a life worth living. Our services are, by design, person-centered so that the individuals we serve, and their goals remain the primary focus. We seek to partner with other providers and resources to maximize outcomes for those we collectively serve and to integrate health for the whole person.

Children & Family Services provide safe, nurturing environments for children and families. Our Family support programs work to empower families through family peer specialists who give families a wide “village” of support and valuable connections to resources in the community. Our foster care and adoption programs give children and youth the opportunity to join unique families created through love that provide safe, stable environments in their lives for both short and extended periods of time. Other programs within the Children & Family service line provide services in youth mentoring, advocacy, life skills training, and educational support.

Intellectual Disability & Autism Services believe in empowering an individuals' abilities and unlocking their full potential. Disability does not mean inability. Our various programs facilitate personal growth and help individuals reach their goals. We offer community-based programs, both in-home and off-site, where social skills and exciting activities promote development in life skills. Employment services create individualized plans and a comprehensive approach in services that focus on expanding competitive employment opportunities through employment skills training, job match and on-going job support with employment specialists. Our robust Lifesharing program and Community Living Homes are designed to create a true home living experience focused on support and care for those we serve.

**Basis of Presentation**

The financial statements of the Organization have been prepared on the accrual basis of accounting. The Organization reports information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

**ACCESS SERVICES, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2025 AND 2024**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Basis of Presentation (Continued)**

Net assets without donor restrictions consist of normal operations and include net assets as designated by the board of directors.

Net assets with donor restrictions represent net assets subject to donor-imposed stipulations that will be met by actions of the Organization and/or the passage of time. When the stipulated time restriction ends, or the purpose of the restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as Net Assets Released from Restrictions.

**Cash and Cash Equivalents**

We consider all cash and highly liquid financial instruments with original maturities of three months or less, which are neither held for nor restricted by donors for long-term purposes, to be cash and cash equivalents. Certificates of deposit that have a maturity of 90 days or less are generally considered cash equivalents.

**Concentration of Credit Risk**

We manage deposit concentration risk by placing cash, money market accounts, and certificates of deposit with financial institutions believed by us to be creditworthy. At times, amounts on deposit may exceed insured limits or include uninsured investments in money market mutual funds. Insured accounts are guaranteed by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000 per depositor, per insured bank, for each account ownership category. As of June 30, 2025 and 2024, the Organization had approximately \$4,712,001 and \$7,039,940, respectively, in excess of FDIC insurance limits. To date, we have not experienced losses in any of these accounts.

**Assets Whose Use is Limited – Cash – Client Funds**

A custodial fund has been established to account for assets received by the Organization on behalf of certain clients of certain programs. These funds are held for the sole benefit of each individual and are expended at the direction of the program directors, within the framework of the governing regulations. The balance of the cash and related liability was \$509,863 and \$474,621 at June 30, 2025 and 2024, respectively.

**Investments**

The Organization has recorded Investments at fair value. Fair value measurement is based upon quote prices, if available. If quoted prices are not available, fair values are measured using independent pricing models or other model-based valuation techniques. Certificate of Deposits are exposed to various risks such as interest rate, market, and credit risks. Due to the level of risk associated with certain investment securities, it is reasonably possible that changes in the values of investment securities will occur in the near term and that such changes could materially affect the Organization's account balances reported in the statements of financial position. Certificates of deposit that have an original maturity of over 90 days are generally considered investments. The Organization's investments consist of certificates of deposit and the current fair value was \$2,045,484 and \$2,044,467 at June 30, 2025 and 2024, respectively.

**ACCESS SERVICES, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2025 AND 2024**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Fair Value Measurement**

The Organization measures fair value using a three-level hierarchy for fair value measurements based upon the transparency of inputs to the valuation of an asset or liability. Inputs may be observable or unobservable and refer broadly to the assumptions that market participants would use in pricing the asset or liability. Observable inputs reflect the assumptions market participants would use in pricing the asset or liability based on market data obtained from sources independent of the reporting entity. Unobservable inputs reflect the reporting entity's own assumptions about the assumptions that market participants would use in pricing the asset or liability developed based on the best information available in the circumstances.

The fair value hierarchy consists of three levels of inputs that may be used to measure fair value as follows:

*Level 1* – Inputs that utilize quoted prices (unadjusted) in active markets for identical assets or liabilities that the Organization has the ability to access.

*Level 2* – Inputs that include quoted prices for similar assets and liabilities in active markets and inputs that are observable for the asset or liability (examples include money market funds and certificates of deposit), either directly or indirectly, for substantially the full term of the financial instrument. Fair values for these instruments are estimated using pricing models, quoted prices of securities with similar characteristics, or discounted cash flows.

*Level 3* – Inputs that are unobservable inputs for the asset or liability which are typically based on an entity's own assumptions, as there is little, if any, related market activity.

Investments as of June 30, 2025 and 2024 are considered Level 2.

**Accounts Receivable**

Receivable are stated at the amount management expects to collect from outstanding balances. The Organization periodically assesses its methodologies for estimating credit losses in consideration of actual experience, trends, and changes in the overall economic environment. In addition, an allowance is provided for other accounts when a significant pattern of uncollectability has occurred. When all collection efforts have been exhausted, the accounts are written off against the related allowance. At June 30, 2025 and 2024, an allowance was not warranted for accounts receivable from the counties. No allowance was warranted for grants and all other accounts receivable at June 30, 2025 and 2024.

**Contributions Receivable**

Contributions receivable are unconditional promises to give. Such promises that are expected to be collected within one year are recorded at expected net realizable value when the promise is received. Unconditional promises to give that are expected to be collected in future years are recorded at the present value of estimated future cash flows. Contributions receivable are discounted using fair value rates and contributions are written off when deemed uncollectible. All contributions receivable at June 30, 2025 are expected to be received within one year.

**ACCESS SERVICES, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2025 AND 2024**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Property and Equipment and Depreciation**

We record property and equipment additions over \$5,000 at cost or of donated, at fair value on the date of donation. Depreciation and amortization are computed using the straight-line method over estimated useful lives of the assets ranging from 2 to 30 years. When assets are sold or otherwise disposed of, the cost and related depreciation or amortization are removed from the accounts, and any resulting gain or loss is included in the statements of activities. Costs of maintenance and repairs that do not improve or extend the useful lives of the respective assets are expensed currently.

**Government Contracts**

Conditional government grants and contract funds are recorded as revenue when earned. Government grant revenue is included in Children and Youth Services and Program Fees and Other Funding revenues. Revenue is earned when eligible expenditures, as defined in each contract, are made. Funds received but not yet earned are shown as Deferred Revenue. Expenditures under government contracts are subject to review by the granting authority. To the extent, if any, that such a review reduces expenditures allowable under these contracts, the Organization will record such disallowance at the time the final assessment is made.

**Contribution Revenue**

Contributions are recognized as revenue in the period received or unconditionally promised, whichever is earlier. They are recorded as increases in net assets without donor restrictions if the restrictions expire (that is, when a stipulated time restriction ends or purpose restriction is accomplished) in the reporting period in which the revenue is recognized. All other donor-restricted contributions are reported as increases in net assets with donor restrictions, depending on the nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

**Program Service Fees**

Program Service Fees are reported at the amount that reflects the consideration to which the Organization expects to be entitled in exchange for providing services to their program participants. These amounts are due from patients, third-party payors (including health insurers and government programs), and others and includes variable consideration for retrospective revenue adjustments due to settlement of audits, reviews, and investigations. Generally, the Organization bills the participants and third-party payors several days after the services are performed and/or participant is discharged from the program. Revenue is recognized as performance obligations are satisfied.

Performance obligations are determined based on the nature of the services provided by the Organization. Revenue for performance obligations satisfied over time is recognized based on actual charges incurred in relation to total expected (or actual) charges. The Organization believes that this method provides a faithful depiction of the transfer of services over the term of the performance obligation based on the inputs needed to satisfy the obligation.

**ACCESS SERVICES, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2025 AND 2024**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Program Service Fees (Continued)**

The Organization measures the performance obligation from admission into the program, or the commencement of an outpatient service, to the point when it is no longer required to provide services to that participant, which is generally at the time of discharge or completion of the program.

**Leases**

The Organization's determines if an arrangement is a lease at inception. Operating leases are included in right-of-use (ROU) assets – operating and lease liability – operating, and finance leases are included in right-of-use assets – financing and lease liability – financing in the statements of financial position.

ROU assets represent the Organization's right to use an underlying asset for the lease term and lease liabilities represent the Organization's obligation to make lease payments arising from the lease. ROU assets and liabilities are recognized at commencement date based on the present value of lease payments over the lease term. Lease terms may include options to extend or terminate the lease when it is reasonably certain that the Organization will exercise that option. Lease expense for operating lease payments is recognized on a straight-line basis over the lease term.

**Advertising Expense**

The Organization follows the policy of charging the costs of advertising to expense when the advertisements are first displayed or aired and consist primarily of newspaper and radio ads for the Organization's programs, mission and fund raisers. Advertising expense for the years ended June 30, 2025 and 2024 was approximately \$152,000 and \$208,800, respectively.

**Expense Allocation**

Directly identifiable expenses are charged to programs and supporting services. Expenses related to more than one function are charged to programs and supporting services on the basis of payroll, units of service and/or square footage. Expenses that are allocated include: insurance benefits which are allocated on the basis of payroll; advertising/recruitment/staff development which are allocated on the basis of departments; purchased personnel which is allocated on the basis of program revenue; and office rent/utilities/supplies and communications/maintenance which are allocated on the space utilized by each. Management and general expenses include those expenses that are not directly identifiable with any other specific function but provide for the overall support and direction of the Organization.

**Income Taxes**

The Organization is a nonprofit entity as described in Section 501(c)(3) of the Internal Revenue Code and is exempt from federal and state income taxes.

The Organization follows the income tax standard for uncertain tax positions. The standard had no impact on the Organization's financial statements. The Organization's income tax returns are subject to review and examination by federal, state, and local authorities. The Organization is not aware of any activities that would jeopardize its tax-exempt status or any activities that are subject to tax on unrelated business income taxes.

**ACCESS SERVICES, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2025 AND 2024**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**Significant Accounting Estimates – Self-Insured Claims**

The Organization is primarily self-insured, up to certain limits, for employee group health claims. The Organization has purchased stop-loss insurance, which will reimburse the Organization for individual claims in excess of \$105,000 annually or aggregate claims exceeding \$3,658,044 annually. Operations are charged with the cost of claims reported and an estimate of claims incurred but not reported. A liability for unpaid claims and the associated claim expenses, including incurred but not reported losses, is actuarially determined and reflected as an offset to the stop-loss insurance within deposits in the statements of financial position. Total expense under the program was \$5,308,794 and \$4,437,136 for the years ended June 30, 2025 and 2024, respectively. The self-insured claims liability includes incurred but not reported losses of \$422,235 and \$308,438 as of June 30, 2025 and 2024, respectively.

The determination of such claims and expenses and the appropriateness of the related liability is continually reviewed and updated. It is reasonably possible that the accrued estimated liability for self-insured claims may need to be revised on a quarterly basis.

**Reclassifications**

In preparing these financial statements, the prior year presentation has been reclassified to conform with the current year presentation. These reclassifications have no effect on the previously recorded net assets.

**Subsequent Events**

In preparing these financial statements, the Organization has evaluated events and transactions through January 20, 2026, the date the financial statements were available to be issued.

Subsequent to year-end, the Organization has revitalized an affiliated organization Access Services Foundation, Inc. and changed the name to Access Foster Care and Adoption (AFCA). The Foundation has had no activity since organization inception. As of October 2025, AFCA has begun operations to run the foster care program. AFCA will be under the Organization's control as they begin programming.

**ACCESS SERVICES, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2025 AND 2024**

**NOTE 2 LIQUIDITY**

The Organization has the following financial assets available within one year as of June 30:

	<u>2025</u>	<u>2024</u>
Cash	\$ 6,245,181	\$ 9,218,199
Investments	2,045,484	2,044,467
Accounts Receivable	5,340,797	4,712,266
Contributions Receivable	2,351,655	-
Less: Restrictions	<u>(509,863)</u>	<u>(474,621)</u>
Total	<u>\$ 15,473,254</u>	<u>\$ 15,500,311</u>

The Organization has a goal to maintain financial assets, which consist of cash, on hand to meet three months of normal operating expenses, which are, on average, approximately \$12,000,000. As part of its liquidity management, the Organization invests cash in excess of daily requirements in various short-term investments including certificates of deposits and money market accounts.

**NOTE 3 ACCOUNTS RECEIVABLE**

Accounts receivable are summarized as follows:

	<u>2025</u>	<u>2024</u>
Accounts Receivable, Counties	\$ 1,422,590	\$ 2,021,327
Accounts Receivable, Office of Developmental Programs	2,677,848	2,317,016
Accounts Receivable, Behavioral Health	977,362	327,714
Accounts Receivable, Other	262,997	46,209
Total Accounts Receivable	<u>\$ 5,340,797</u>	<u>\$ 4,712,266</u>

**NOTE 4 PROPERTY AND EQUIPMENT**

Property and equipment are summarized as follows:

	<u>2025</u>	<u>2024</u>
Land	\$ 593,049	\$ 566,607
Buildings and Leasehold Improvements	5,046,607	4,563,897
Equipment and Software	343,344	343,344
Vehicles	128,273	128,273
Total	6,111,273	5,602,121
Less: Accumulated Depreciation	<u>(2,469,442)</u>	<u>(2,255,523)</u>
Property and Equipment, Net	<u>\$ 3,641,831</u>	<u>\$ 3,346,598</u>

Depreciation expense was \$205,912 and \$181,673 for the years ended June 30, 2025 and 2024, respectively.

**ACCESS SERVICES, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2025 AND 2024**

**NOTE 5 LONG-TERM DEBT**

Long-term debt is comprised of the following:

<u>Description</u>	<u>2025</u>	<u>2024</u>
Mortgage note, payable in monthly installments of \$5,166, including interest at 5.00%, collateralized by property in Orwigsburg, Pennsylvania due on May 1, 2033.	\$ 499,108	\$ 533,632
Northampton County Industrial Development Authority Series A revenue note, payable in monthly installments of \$5,754, including interest at 4%, collateralized by property located in Bethlehem, Pennsylvania, due on January 11, 2032.	399,421	452,205
Northampton County Industrial Development Authority Series B revenue note, payable in monthly installments of \$1,199, including interest at 4.0%, collateralized by property located in Bethlehem, Pennsylvania, due on January 11, 2032.	<u>83,216</u>	<u>94,213</u>
Total Long-Term Debt	981,745	1,080,050
Less: Current Maturities	<u>(103,993)</u>	<u>(98,305)</u>
Total Long-Term Debt, Net of Current Maturities	<u>\$ 877,752</u>	<u>\$ 981,745</u>

As of June 30, 2025, maturities of long-term debt over the next five years and thereafter are as follows:

<u>Year Ending June 30,</u>	<u>Amount</u>
2026	\$ 103,993
2027	110,048
2028	116,499
2029	123,373
2030	130,704
Thereafter	397,128
Total	<u>\$ 981,745</u>

Interest expense on all debt amounted to \$137,103 and \$111,049 for the years ended June 30, 2025 and 2024, respectively.

**ACCESS SERVICES, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2025 AND 2024**

**NOTE 6 LEASES**

The Organization leases equipment as well as certain operating and office facilities for various terms under long-term, noncancelable lease agreements. The leases expire at various dates through 2032 and provide for renewal options ranging from one month to one year. In the normal course of business, it is expected that these leases will be renewed or replaced by similar leases.

The following tables provide quantitative information concerning the Organization's leases for the years ended June 30:

	<u>2025</u>	<u>2024</u>
Finance Lease Cost:		
Amortization of Right-of-Use Assets	\$ 204,112	\$ 201,661
Interest on Lease Liabilities	72,648	53,789
Operating Lease Cost	<u>1,253,078</u>	<u>1,341,242</u>
Total Lease Cost	<u>\$ 1,529,838</u>	<u>\$ 1,596,692</u>
Other Information:		
Cash Paid for Amounts Included in the Measurement of Lease Liabilities:		
Operating Cash Flows from Operating Leases	\$ 1,213,253	\$ 1,333,042
Financing Cash Flows from Finance Leases	\$ 181,775	\$ 142,554
Right-of-Use Assets Obtained in Exchange for New Finance Lease Liabilities	\$ 481,769	\$ 527,077
Right-of-Use Assets Obtained in Exchange for New Operating Lease Liabilities	\$ 4,149,350	\$ 421,812
Weighted-Average Remaining Lease Term - Finance Leases	4.5 Years	4.18 Years
Weighted-Average Remaining Lease Term - Operating Leases	6.0 Years	4.43 Years
Weighted-Average Discount Rate - Finance Leases	7.19%	7.14%
Weighted-Average Discount Rate - Operating Leases	4.34%	3.02%

A maturity analysis of annual undiscounted cash flows for lease liabilities as of June 30, 2025 is as follows:

<u>Year Ending December 31,</u>	<u>Operating</u>	<u>Finance</u>	<u>Total</u>
2026	\$ 1,004,251	\$ 400,568	\$ 1,404,819
2027	953,643	352,617	1,404,819
2028	926,113	318,435	1,306,260
2029	859,535	284,312	1,244,548
2030	680,125	236,184	1,143,847
Thereafter	<u>1,090,104</u>	<u>-</u>	<u>1,090,104</u>
Undiscounted Cash Flows	5,513,771	1,592,116	7,594,397
Less: Imputed Interest	<u>(669,546)</u>	<u>(531,546)</u>	<u>(1,201,092)</u>
Total Present Value	<u>\$ 4,844,225</u>	<u>\$ 1,060,570</u>	<u>\$ 6,393,305</u>
Short-Term Lease Liabilities	\$ 813,890	\$ 222,661	\$ 1,036,551
Long-Term Lease Liabilities	<u>4,030,335</u>	<u>837,909</u>	<u>4,868,244</u>
Total	<u>\$ 4,844,225</u>	<u>\$ 1,060,570</u>	<u>\$ 5,904,795</u>

**ACCESS SERVICES, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2025 AND 2024**

**NOTE 7 EMPLOYEE BENEFIT PLANS**

The Organization maintains a defined contribution 401(k) plan covering all full-time employees with at least one year of service. The Organization makes contributions to the plan at the discretion of management and the board of directors. Pension expense for the years ended June 30, 2025 and 2024 was \$243,626 and \$223,277, respectively.

**NOTE 8 CONTRACTUAL ADJUSTMENTS**

The contracts under which the Organization conducts its programs contain provisions defining costs, which are allowable and reimbursable within the program. Program billings are subject to audit by various governmental funding sources. Audits of these billings may result in adjustments for disallowances. No provision has been made for any liabilities that may arise from such audits as the amounts, if any, cannot be determined to date.



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